

FAABA Reunion

The Mansefield Hotel, Elgin

7 - 9 October 2022

Dear Members

Important: Before you fill in the attached form please read this in full.

The method of payment for The Mansefield is completely different to the method we currently use at the RCH Coventry. It has been imposed on us by the hotel and requires that FAABA (Committee) act as the focal point for the booking and not individual members. Best example of this is to think of it as if they are treating us like a wedding party with one focal point for the cost. Therefore, we will need to gather in the room monies from individual members in order for us (FAABA Committee) to pay the Hotel.

Once all the rooms at the venue are taken up we will be booking members/non - members into the St Michaels Guest House (rooms as good if not better than the Mansfield, all with walk in showers) across the road from the Mansefield..

Also please be aware that I am preparing the rooming list before sending it to The Mansefield and St Michaels.

All payments, once received from you, will be handled by the FAABA Committee who will make a final payment to the hotel. You **should not** try and make any payments to the hotel as **you will** be refused. *We have asked you for early payment to allow cheques to clear.*

This means that all payments need to be with the FAABA by the dates on the form.

There is a Non- Refundable deposit/person included in the prices after the 31st August 2022.

There is also a per person supplement of £5 on Friday and £15 on Saturday, which includes entertainment.

Final payment should be made by the 1st August 2022. This will also be non-refundable after this date.

Non-refundable final payment is a condition that has been made by the hotel.

The preferred method of payment is that **a post-dated cheque** is sent with your booking form to the Secretary for the **final payment**. Cheque to be dated for **1st August 2022**.

This will also help us in not having to chase everyone up for their Final Payment cheque. Who doesn't forget these days! There may be lots of reasons that we cannot get hold of you and therefore we may have to cancel your booking if we cannot obtain payment.

BAC's payment can also be made if so required.

This payment system is new to us so please ask if you do not understand anything.

Robin Harper. Sec. FAABA